

REGISTRATION 2012

Terms & Conditions



Razzle Dazzle Dance Studio

T - 4648 2252 | M - 0414 463 512

E: razzledazzledance@bigpond.com

10/15 McPherson Rd Smeaton Grange

www.razzledazzledancestudio.com.au

1. These Terms & Conditions, as well as a direct debit request form/payment schedule must be completed & signed before any student may take part in lessons at Razzle Dazzle Dance Studio.
2. Registration fee is due & payable (via eftpos only) when signing direct debit forms. Only registered students will be able to participate in lessons & are covered under our insurance. Registration fee is non-refundable.
3. Our year runs from Monday 30th January until Friday 14th December 2012 (regardless of our concert date). You are charged for all weeks that fall within these dates - excluding those that fall in the April, July & October school holidays. If you participate in the concert, you are charged for all lessons that fall after the concert, these cannot be cancelled.
4. Once a direct debit request form/payment schedule is signed, a \$15 admin fee applies if you wish to cancel your lessons before the end of the year (this fee does not apply to **Dance & Dazzle** program & may be waived at the discretion of the principal). One weeks written notice (email) is required to terminate your payment schedule at any time during the year. You will be charged for all lessons that fall in the same week of your written notice. Your invoice is adjusted to represent the number of classes up until your termination date, your \$15 admin fee added, & the full balance owing is deducted on your next debit date. Any credit left on the invoice is forfeited & cannot be refunded/credited or passed on to another student. If you do not receive an answer from us within 24 hours please phone us to ensure your matter has been dealt with.
5. Once a direct debit request form/payment schedule is signed, a \$5 admin fee applies if you wish to make any changes to your lessons. One weeks written notice (email) is required to alter your payment schedule at any time during the year. If dropping a class(es), you will be charged for all lessons that fall in the same week of your written notice. Your invoice is adjusted to represent the number of classes up until the date you modified & your \$5 admin fee added. Your payment schedule is then re-calculated & all future debit amounts reduced (if dropping a class) or increased (if picking up a class). If you do not receive an answer from us within 24 hours please phone us to ensure your matter has been dealt with.
6. No changes to your payment schedule will be made during Term 3 or 4 of the year. Preparation of concert costumes & routines is a big job & becomes extremely inconvenienced when students drop lessons during this time.
7. Term payments are debited the first day of every term & are non-refundable. If you wish to drop a class or discontinue lessons altogether once your term payment has been debited, you forfeit your term payment & credit cannot be passed on to your next term or another student.
8. Ezidebit will charge you an \$9.90 fee for all dishonoured payments. They then charge Razzle Dazzle Dance Studio a \$1.10 transaction fee which will be passed on to you, the client. It will be added to your invoice & will be deducted on your very last debit for the year. Your individual bank/credit company may also charge you a dishonour fee. No responsibility is taken by Razzle Dazzle Dance Studio if sufficient funds were not left in your bank account/credit card for Ezidebit to take. In the case of a dishonoured payment, a second debit attempt will automatically be made 48 hours later unless otherwise notified via email. Please keep an eye on your fridge calendar (marked with all debit dates) to avoid this.
9. **To retain your position in a class**, all missed classes must be paid for, the only exception being the case of a contagious disease. Please understand this only applies to cases such as chickenpox or measles. It does not apply to your common cold or flu, nor does it apply to injuries. For info regarding payment during an extended overseas holiday, please speak to the principal.
10. Students on discount fees packages ie; more than one class per week, will pay a set weekly price all year, it will not change. No discounts/refunds/credits will be given for cancelled classes or classes that fall on a public holiday.
11. Students on UNLIMITED fees packages will receive the added bonus of 10% discount on all Razzle Dazzle shoe wear.
12. All students & parents must behave in a respectable manner towards all staff members of Razzle Dazzle both inside the studio & out. Any kind of rude or disrespectful behaviour will result in the immediate expulsion of the student, forfeiting any term or advance payment.
13. All students & parents must respect all decisions made by the principal of the studio.
14. All students aged 3-15 years are required to wear full studio uniform to every lesson. We do not "gloss over" students that attend lesson out of uniform. We firmly believe it is an important part of learning as it encourages a sense of discipline &

reminds us of our duty as a student. Be proud to wear the clothes that represent your studio! Both the child & parent are equally responsible for ensuring the child has a neat & tidy appearance at all lessons. This includes correct uniform, shoes & hair – all clearly displayed on the uniform page of the website. No jewellery, watches etc are to be worn. Bras may only be worn underneath uniform by students who require support whilst dancing. These bras must be white or nude coloured only, with straps crossed the same way as the straps on the uniform. Coloured straps are both distasteful & disrespectful. Any student who arrives to class wearing anything else will be asked to remove the bra or remove themselves from class.

15. During terms 3 & 4, students may wear white uniform crossovers to class. These may be worn in any lesson & are the only acceptable winter studio uniform. Studio jackets may NOT be worn during class. Students should not need to be reminded to remove jackets & casual clothing at the beginning of each lesson. It is rude to wait until your teacher reminds you – you know you need to be in full studio uniform.

16. Students should arrive early to all lessons & be ready & waiting for when your teacher is ready. Lateness is not appreciated. We do understand how busy & hectic life is but please remember your commitment to your class. If, for any reason, you enter a class late, manners are expected: a quick apology to your teacher will go a long way! Continued tardiness will need to be discussed with your teacher.

17. All students must be supervised outside of the classroom. Siblings must be supervised at all times. Razzle Dazzle Dance Studio does not take responsibility for any student whilst outside or lesson time.

18. STRICTLY NO FOOD is allowed in any dance room.

19. All students should bring a drink bottle to every lesson. No student is allowed in the kitchen – the only exception being to fill up a drink bottle with teacher permission. Mugs are not to be used by students. Students who attend without a drink will be able to get a drink from the bathroom.

20. Young students should be encouraged to use the bathroom before their class begins. Any student 3-4 years who needs to use the bathroom during lessons will be taken out to find their parent to assist them.

21. We provide a convenient waiting area for parents & siblings; a large, comfortable, air-conditioned space with CTTV screens & reading material. In return, please respect this area by placing all rubbish in the bin & taking care of furniture. Younger siblings should not be let loose to potentially damage any property. Our prized possessions that live in the waiting area (our trophies & pictures) need also be respected.

22. All students must be picked up immediately at the end of the class – especially if you are the last lesson of the evening. It is unfair to keep any teacher waiting to go home.

23. No chewing gum is allowed in any part of the studio, including the waiting area.

24. No smoking is allowed in or around any area of Razzle Dazzle Dance Studio.

25. All parents are responsible for checking the online noticeboard on our website at least once a week. All enrolments are emailed the username & password. All Dazzling Divas must check the Divas section of the board daily in case of any last minute extra or extended classes, costume fittings etc. Our Facebook page has constant updates & daily news, we strongly urge you to become a part of this page.

26. At the beginning of term 2, all parents are required to begin making their concert costume deposit payments via eftpos at reception. Concert costumes will not be organised for anyone who has not paid their deposit. Once paid, a costume deposit cannot be refunded if you discontinue lessons.

27. Photographs & videos are often taken during class. These may be used for advertising purposes or to be displayed around the studio.

28. Razzle Dazzle Dance Studio cannot be held responsible for any injuries that occur on the premises.

29. Razzle Dazzle Dance Studio cannot be held responsible for any property lost or damaged on the premises.

30. Razzle Dazzle Dance Studio reserve the right to update the weekly timetable as needed without notice. All updates are displayed online.

By submitting your 2012 registration, you are stating that you have read & clearly understand all terms & conditions of Razzle Dazzle Dance Studio 2012 & agree to follow them. You understand that failure to do so will result in your lessons being discontinued.